

# ***Clatworthy Parish Council***

Minutes of the Meeting held on 1<sup>st</sup> August 2023 in Clatworthy Village Hall

**Present:** Sally Moran (Chair), John Ward (Vice Chair), Marcus Blackburn (Clerk), Margaret Deer, Linda Sharp, Stephen Branfield, Frances Nicholson (Somerset County Councillor)

## **1. Apologies**

Apologies were received from councillor Jacob Forgham and Steven Pugsley (Somerset County Councillor).

2. The minutes of Parish Council meeting held on Tuesday 2<sup>nd</sup> May 2023 were confirmed as correct.

## **3. Update from County Councillor Frances**

Frances confirmed that the Local Community Network (LCN), previously the Exmoor panel, was up and running.

The new unitary County Council was working on its policies and operating procedures but that planning was currently operating much as before.

The new County Council CEO, Duncan Starkey, was due to tour the Exmoor and Brendan Hills parishes shortly and the PC was asked for its views on what should be drawn to the attention of the new CEO. Various members of the council made suggestions which were summarised by Frances as the issues due to the rural nature and size of the area which would include such things as roads, schools and social housing. The council also wanted to highlight some areas where more 'joined up' thinking would help.

With respect to issues raised regarding the recent issues with hedge trimming Frances suggested that in the first instance Sally should bring these to the attention of Sam Murrell.

The council asked Frances to find out what was happening with the construction work at Flint Cross.

## **4. Telephone Box Maintenance**

Sally briefed the PC on the quotations to refurbish the telephone box and asked for Parish Council to approve the spending of approximately £360 on this which the council agreed to.

## **5. Update from Sally Re Planning**

Sally updated the Parish Council regarding the planning query received from Huish Champflower regarding barn of Syndercombe Lane. Sally has reported the concern to the planning inspectorate who have said they will investigate.

## 6. Finance

### 6.1 Audit Report and Current Position

No issues raised by internal audit. The current position is as below.

<b>Total Payments</b>	<b>£ 616.69</b>	
<b>Excess of Payments over Receipts</b>		
<b>Excess of Receipts over Payments</b>	<b>£ 383.31</b>	
Closing Balance – Bank	£ 5,183.66	June
Closing Balance – Saving a/c	£ 796.72	May
Closing Balances	<b>£ 5,980.38</b>	
Check Balance	<b>£ 5,153.66</b>	

### 6.2 Payments for Approval

The council are asked to approve the following payments:

CHQ 000081 Village Hall Insurance £315.97  
CHQ 000082 PC Insurance Community First £127.56  
J Bryant Internal Audit Fee £30.00

All three items had been budgeted for and the council approved the spend.

## 7. Correspondence

### 7.1 NHS Primary Care Complaints Process

The council was made aware of the revised NHS primary care complaints procedure.

### 7.2 Resignation of Clerk and Councillor Marcus

Councillor and clerk Marcus handed Sally his letter of resignation as both councillor and clerk. Marcus was thanked for his service and contributions as both councillor and parish clerk and wished well for the future. Sally will advise once a new clerk is found. A notice of the councillor vacancy will be published on the village notice board.

## 8. Items for next meeting's agenda

It was noted that the next meeting would set the budget for the 2023-24 year.

There being no further business the meeting closed at 20:30.

**Future meetings:** 31<sup>st</sup> October 2023, 6<sup>th</sup> February 2024