

# **Clatworthy Parish Council**

**Minutes of the meeting held on 24 November 2015 at 7.30 in Clatworthy Village Hall**

## **Present**

D.J.Cowling (Chairman), R.Barlow, S.Branfield, P.Goodwin, S.McIntosh, S.Moran, , N.E.Martin (Clerk)

## **1 Apologies**

C.Giddings, K.Turner(West Somerset District Councillor), F.Nicholson (Somerset County Councillor)

## **2 Minutes of last meeting**

The minutes of the Parish Council meeting held on 25 August 2015 were accepted as correct and were signed by the Chairman.

## **3 Matters Arising**

Peter Goodwin wrote to Risdon Hosegood requesting that the Clatworthy parish records (including original minutes and the parish maps) be returned to us, but without success. Peter made direct contact again with Eric Kidner with no further progress. Peter will write to the Senior Partner.

**Action: P.Goodwin ONGOING**

Frances will report the problems raised by the parish council about the quality of work and ask for this to be looked into. The repairs have now been redone satisfactorily.

**Action: F.Nicholson COMPLETE**

Frances was asked to arrange for photos to be taken to record the state of the road before any work [related to the extraction of timber from Cordings Cleeve] started, so that the cost of necessary repair work can be reclaimed from the contractors. Work has not yet commenced.

**Action: F.Nicholson ONGOING**

The Clerk will liaise with Peter Goodwin to provide suitable information [in the spirit of the Transparency Code] for dissemination with the Christmas Party invitations which are sent to all electors. Audit details were sent out with the newsletter.

**Action: N.Martin, P.Goodwin COMPLETE**

## **4Financial report**

### **4.1 Current position**

Balance at Lloyds Williton 16.7.15	2055.11
Total receipts	0.00
Total payments	0.00
Balance at Lloyds Williton 19.11.15	2055.11

There have been no financial transactions in the period 16 July 2015 to 24 November 2015 inclusive.

### **4.2 Invoices**

Council agreed to pay the following:

Grant to Village Hall for insurance	£282.32
To P.Goodwin: postage for newsletters	£17.28
Grant to Wivey Link for 2015/16	£100.00

Chairman David signed the three cheques.

### **4.3 Budget and precept**

The Clerk presented a draft budget for 2016/17 which was accepted by Council. It was agreed to ask for a precept of £1,000.

#### **4.4 Auditor procurement**

Council agreed that, as an 'exempt authority' (annual turnover <£25,000), Clatworthy would opt out of the SALC scheme to procure an auditor. Clerk to progress.

**Action: N.Martin**

#### **4.5 Transparency Web Site**

It was agreed that the Council would investigate the possibility of setting up a web site that could also be used as a general village web site. Clerk to attempt to assess effort required and costs involved in order to make grant application to SALC.

**Action: N.Martin**

#### **5 Planning**

3/06/15/002: it was noted that the applicant had not addressed all the objections raised, but also that no further progress could be made until the travel plan was in place, which could not happen until the relevant District official returned from sick leave.

#### **6 Correspondence**

- WAP. A donation has been made (see above) to help support Wivey Link.
- ATWEST. No action; transport in this area is provided by Wivey Link.
- Somerset Highways de-icing material. Bags have been collected and some will be distributed as agreed.
- Community Resilience in Somerset Project. Not appropriate for Clatworthy
- Adam Barnett Community Maintenance. No action, but name noted in case of future need.
- Homefinder Somerset – How to apply. No action, application process is well understood locally.
- Procurement of audit. No action (see above)
- Magna West Conference. No volunteers to attend.
- Vacancy on TD Standards Advisory Committee - Sally has experience of such roles and is interested in applying. She will progress as appropriate.

#### **7 Feedback from meetings attended**

- SALC AGM: no-one attended.
- Conference on Isolation and Loneliness: Sally attended together with a good number of people working in the Health, Social and charity sectors as well as volunteers. She has a comprehensive list of services available in the area which will be published locally. A local village agent has been appointed whom we may invite to an open meeting to raise awareness of her role.
- Wiveliscombe Area Partnership, Annual meeting: no-one attended.

#### **8 Updates from District and County Councillors**

Neither councillor was able to attend and no specific reports were received except as noted above.

#### **Dates of next meetings**

Tuesday 23 February 2016, 7.30 in Clatworthy Village Hall

Tuesday 24 May 2016, 7.00 in Clatworthy Village Hall (Annual Parish meeting) – note earlier time.

“ “ “ “ 7.30 in Clatworthy Village Hall (Parish Council meeting and AGM)

Tuesday 23 August 2016, 7.30 in Clatworthy Village Hall

Tuesday 22 November 2016, 7.30 in Clatworthy Village Hall

**There being no other business the meeting closed at 9.35pm**